

APPLICATION FOR EMPLOYMENT
THIS COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER
PLEASE PRINT AND ANSWER ALL QUESTIONS COMPLETELY AND
ACCURATELY

NAME:			
_____	_____	_____	
Last	First	Middle	
ADDRESS:			
_____	_____	_____	_____
Street Number	City	State	Zip
_____	_____	_____	
Telephone Number	Social Security Number	Date of Birth	
PREVIOUS ADDRESS:			
_____	_____	_____	_____
Street Number	City	State	Zip
Wage/Salary	Full Time?	Check shifts which you are available	
Desired: \$ _____/hr.	Part Time?	Morning	Afternoon
	Substitute?	All	
	Temporary?		
Which location are you applying for?			
Wilson	Kenly	Selma	Cleveland
Identify relevant skills or training you have or equipment you can operate:			

Have you ever been employed with or applied for employment with this WEE SCHOOL before? Yes No			
Were you referred here? How?			

List the names of any friends or relatives who work for the WEE SCHOOL:			
Name _____	Relationship _____		
Name _____	Relationship _____		

PERSONAL REFERENCES: NAME	Address and Telephone.	Relationship to You	Occupation
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

EDUCATION Institution Name	Address	Years Complete	Degree
High School:	_____	_____	_____
College:	_____	_____	_____
Graduate Work:	_____	_____	_____
Other:	_____	_____	_____

Only US Citizens or aliens who have a legal right to work in the US are eligible for employment. Can you, upon employment, submit documentation of your identity and your legal right to work in the US? Yes No

EMPLOYMENT HISTORY: List all positions held starting with the most recent.		
Employer Name/Address	Dates of Employment	Other Information
Name _____ Address _____ _____ Telephone: _____ Rate of pay: \$ _____	From: _____ to _____ Title: _____ If childcare, what age children did you care for? _____ How many children in your care? _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____
Name _____ Address _____ _____ Telephone: _____ Rate of pay: \$ _____	From: _____ to _____ Title: _____ If childcare, what age children did you care for? _____ How many children in your care? _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____
Name _____ Address _____ _____ Telephone: _____ Rate of pay: \$ _____	From: _____ to _____ Title: _____ If childcare, what age children did you care for? _____ How many children in your care? _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____
Name _____ Address _____ _____ Telephone: _____ Rate of pay: \$ _____	From: _____ to _____ Title: _____ If childcare, what age children did you care for? _____ How many children in your care? _____	Duties: _____ _____ Reason left: _____ Supervisor: _____ May we contact this person? _____

Have you ever been convicted of a crime, had adjudication withheld, or pled no contest to a crime? Yes No

If YES, please state the type of crime and the circumstances with regard to each, including date of the conviction or plea and the penalty, if any, imposed by the court.

Note: Answering YES to any of these questions may not necessarily disqualify you from the position you desire. Each action and explanation will be weighted/considered in relationship to the position for which you are applying.

I attest to the truthfulness of any and all information and answers provided above. Any false or misleading statements or failure to disclose relevant information will be grounds for rejection of my application, disciplinary action, or dismissal if I am employed and (or) criminal action. I understand that the company will be checking into my references and employment background information. This application does not constitute a contract of employment or an indication that any jobs are available. Any employment with the Company is at-will, meaning the employer or employee can end the employment relationship at any or no reason and with or without notice. My signature below verifies that I have read and understand the foregoing statements

Signature: _____ Date: _____

INTERVIEW QUESTIONNAIRE

1. What kind of experience do you have working with children ages 0-5?

2. What age group do you prefer?

3. What type of discipline do you use with children?

4. How do you get a child to do what is right?

5. How do you stop unwanted behavior from a child?

6. How would you control biting?

7. How would you handle a difficult parent?

8. Is there anything that will keep you out of work?

9. How will you get to work?
10. What did you like most about your last job?
11. What did you like least about your last job?
12. Have there ever been any conflicts with former coworkers?
13. What is your expected salary range?
14. Are you willing to work full-time, part-time, or as a substitute (a substitute fills in as needed)?
15. Why should we consider you for a position with WEE SCHOOL?

Once completed, save and e-mail to the following address:

weeschool@vol.com